

# ACTION ITEM MEMO

Port of Tacoma Commission



Item No: 6E  
Meeting Date: 9/7/2023

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**DATE:** August 31, 2023  
**TO:** Port of Tacoma Commission  
**FROM:** Eric Johnson, Executive Director, Port of Tacoma  
Project Manager: Alisa Praskovich, Chief, Strategic Projects & Commission Relations  
**SUBJECT:** Commissioner International Travel – WTC Tacoma Trade Mission to Vietnam

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**A. ACTION REQUESTED**

Request approval of Commissioner McCarthy's international travel to Vietnam as part of the World Trade Center (WTC) Tacoma Trade & Investment Mission to Vietnam from November 2-11, 2023.

**Strategic Plan Initiative:** CC-1

**B. BACKGROUND – TRAVEL INCLUDES:**

Michael Fowler, Executive Director and Senior Trade Consultant of the World Trade Center (WTC) Tacoma organized a trade delegation to Vietnam for November 2023. The delegation will include members of the Tacoma Chamber of Commerce, UWT Milgard School of Business, Startup253, and the CEO of Barker Creek Publishing. The primary purpose of the visit is to expand the relationship and emphasize the region's interest in creating more business opportunities and enhanced trade relations. The draft itinerary is attached.

**C. SOURCE OF FUNDS**

The 2023 Commission Travel Budget provides funds for Commission international travel for July 1 through December 31, 2023.

**D. CONCLUSION**

Request approval of Commissioner McCarthy's international travel to Vietnam from November 2-11, 2023.

**E. ATTACHMENT**

Draft Itinerary for the WTC Tacoma Trade and Investment Mission to Vietnam